



H₂O at Home

STAFF ACCOUNTANT

H₂O at Home, a fast-growing Philadelphia area company, is looking for a Staff Accountant who understands the world of consumer products and enjoys taking on new challenges. This is a role that will continually evolve and expand as the company grows and will report directly to the Controller.

After launching in the US in 2009, H₂O at Home has seen consistent, exponential growth each year. Dedicated to spreading the quality and simplicity of our brand, we are poised on the brink of explosive success. Our journey gets even more exciting as we add talented people to our exceptional team. The qualified candidate will be able to perform the following duties:

Duties & Responsibilities

- Data entry, reconciling vendor invoices, and ensuring vendors are paid in a timely manner
- Record keeping, document maintenance, and organization.
- Preparing daily and monthly bank reconciliations
- General ledger maintenance
- Manage monthly, quarterly, annual sales tax remittances
- Other duties as assigned

Qualifications

- BA/BS in Accounting and/or Finance strongly preferred
- Microsoft Navision experience
- Understanding of GAAP and small business regulation
- 3-5 years accounting experience including journal entries, accounts receivable, accounts payable, and preparing analyses and reconciliations
- Advanced skills with Microsoft Excel (pivot table, macros)
- Ability to maintain a high level of accuracy in performing all essential duties
- Strong organizational skills & attention to detail and highly motivated/proactive
- Excellent written and verbal communication skills
- Demonstrated ability to work in a fast-paced work environment

EOE. Please Send applications to office@h2oathome.com.